BSB50820

Diploma of Project Management

- Industry based, delivering skills for every project
- Group training with personal leadership coaching
- Flexible delivery - attend online or in-person

Australian
Institute
of Project
Management
Endorsed
Course

NATIONALLY RECOGNISED
TRAINING

RTO 45615

Why this course?

Whether you're a professional project manager or a professional with projects to manage, this nationally accredited course provides the knowledge, skills, and mindset to set you up for success.

Practical instruction centred around strategic thinking, adaptive management and project leadership

Immersive learning focused on self exploration and discovery with your own personal coach

Contemporary content exploring current real-world challenges

Multiple interactive methods including simulations, case studies and independent reflection

Endorsed by the Australian Institute of Project Management, this course results in dual qualification & professional certification*.

*Subject to AIPM membership

> *My course enabled me to have a great year in project management. I delivered two challenging but rewarding projects, won the CEO award for these projects, and have been helping our PMO to improve our project management systems.*

Michael - Telstra

What's covered

Module 1
Delivering Successful Projects

Session 1: **Contemporary Project Management**

Session 2: **Gamified Project Management Simulation**

Session 3: **Predictive Project Lifecycles**

Session 4: **Scoping Projects**

Module 2
The Science of Project Management

Session 5: **Scheduling Projects**

Session 6: **Budgeting and Cost Control**

Session 7: **Quality Management on Projects**

Session 8: **Responding to Risk and Complexity**

Module 3
The People Side of Projects

Session 9: **Leading up and down, governance and HRM**

Session 10: **Communication and Stakeholder Engagement**

Module 4
The Art of Project Leadership

Session 11: **Emotionally Intelligent Leadership**

Session 12: **Building and Leading Project Teams**

To develop your knowledge, skills, and confidence throughout the course, you will participate in:

- **12 facilitated training sessions** - involving interactive activities.

- **4 Assessment webinars** - walking you through what you need to submit.

- **2 personal coaching sessions** - these confidential, 1-on-1 sessions will support you to plan and review practical actions.

- **4+ Peer coaching sessions** - where you will coach and be coached by fellow students as you implement the actions identified with your personal coach.

What is the structure and duration?

Held predominately online, the course is delivered via 12 half-day facilitated sessions, held weekly with 6-week breaks between modules for assessment. You will complete four Module Assessments over typically 9-12 months, depending on your circumstances and time constraints.

Am I eligible?

To be eligible to complete this course, you must:

- Be an Australian or New Zealand citizen or permanent resident
- Demonstrate a minimum level of Language, Literacy & Numeracy (LLN)
- Have at least one-year experience as a project manager or team member responsible for managing a component of a project
- Have one or more work-based projects in progress during the course to enable concepts and practices to be applied in the workplace.

Learners must have at least 1 year of experience working on projects, so **our course is about 1/2 the standard timeframe!**

Why choose us?

Ongoing support

From our team of qualified assessors - all with many years of experience in project/program/portfolio management

Student resource hub

With assessment resources and eLearning to reinforce and expand on concepts explored in training.

Tools and templates

Aligned with industry-standard project management practice.

Course content is continuously updated in line with the following standards for project management:

- Guide to the Project Management Body of Knowledge (PMBoK), 7th Edition, PMI, 2021
- Australian Institute of Project Management (AIPM) – CPPM and CPSPM standards
- International Project Management Association (IPMA) – ICB4
- Global Alliance for the Project Professions (GAPPS) guiding frameworks

About the assessment

You will complete four module assessments over 9-12 months containing assessment tasks, including knowledge questions, case study project documentation, work-based project documentation, and a reflective analysis exploring PM practices within your organisation.

Hours of study

- 48 hours of training (12 x 4-hour sessions)
- 64 hours (8 days) of independent work on assessment tasks, such as completing activities started in training, research and reading, answering knowledge questions, and collating work-based evidence.
- The remaining hours in this course overlap with the your work, as you apply concepts, processes, tools and techniques to work-based projects in accordance with your organisation's PM methodology, if there is one.

Units of competency

BSBPMG530 Manage project scope
BSBPMG531 Manage project time
BSBPMG532 Manage project quality
BSBPMG533 Manage project cost
BSBPMG536 Manage project risk
BSBPMG540 Manage project integration

BSBPMG534 Manage project human resources
BSBPMG535 Manage project information & communication
BSBTWK502 Manage team effectiveness
BSBPMG539 Manage project governance
BSBPEF502 Develop and use emotional intelligence
BSBPMG538 Manage project stakeholder engagement

Upskill individuals or teams.

Want to know more? Email us
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Enrol at
elementalprojects.com.au/diploma